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Application

Application for direct access to the Register of joint property management association

|  |  |  |  |
| --- | --- | --- | --- |
| *To be completed by Lantmäteriet* | | Diarium no: | |
| Decided purpose: | Decision no: | | |
| Date of decision: | | | |
| Decided by: | Approval: | | Refusal: |

# Information

Lantmäteriet is person responsible for personal data for the Register of joint property management association in accordance with the ordinance on keeping the Register of joint property management association (1993:1270) and the General Data Protection Regulation (GDPR).

When disclosing information from the register, an assessment is made as to whether the purposes of the processing of personal data have legal basis.

The assessment is made against the declaration in your application and leads to an appealable decision in which you are informed if you are granted access or not.

# Details of the applicant

Fields marked with a \* must be completed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of application\* |  | | | | |
| Company/organization\* |  | | | | |
| Corporate/social security number\* |  | | | | |
| Contact person\* |  | | | | |
| Department |  | | | | |
| Address\* |  | | | | |
| Postcode\* |  | County\* |  | | |
| Telephone\* |  | | | | |
| Mobile telephone |  | | | | |
| E-mail address |  | | | | |
| Postal address/e-mail address to with the decision should be sent (if different from above) |  | | | | |
| Proxy for the applicant (company name, contact) |  | | | Telephone proxy |  |

Information regarding Lantmäteriet’s processing of your personal data can be found at [Lantmäteriet’s website](http://www.lantmateriet.se/personuppgifter) or by contacting our customer service at 0771 63 63 63.

# How is the personal data going to be processed by the applicant?

1. Is the personal data going to be disclosed to anyone other than the applicant?

YES  NO

If YES, describe how? (e.g. publication on the Internet)

1. How is the personal data going to be processed? (e.g. compilation, selection, cross referencing with other information)

1. How is the personal data going to be stored?

Own server (internal)

Within Europe/EEA  Outside Europe/EEA

Someone else’s server (external)

Within Europe/EEA  Outside Europe/EEA

Through a cloud service

Which supplier will be hired?

In which country does the supplier have its domicile?

# Who is responsible for processing the requested personal data?

1. Is the applicant the person responsible for personal data?

YES  NO

If NO, describe the applicant's legal responsibility for the processing of personal data (e.g. editorial responsibility)

# Social security number

1. Does the application include social security number of board members?

Authorization with social security number

Authorization without social security number

# For what purpose require the applicant direct access to personal data in the Register of joint property management association?

1. Describe the purpose to which the applicant needs direct access to the Register of joint property management association?

1. If social security number are included in the application, describe why it is necessary.

# Submit your application

A completed application form can be sent as an attachment via e-mail to [geodatasupport@lm.se](mailto:geodatasupport@lm.se). A Commercial Further Processor sends the application to [partner@lm.se](mailto:partner@lm.se). The decision will be sent to the address specified in section 1 of this document.

**Lantmäteriet,** TELEFON 0771-63 63 63 E-POST lantmateriet@lm.se WEBBPLATS www.lantmateriet.se

**Appendix**

**What is personal data?**

What constitutes personal data is set out in Article 4.1 of the regulation (EU) 2016/679 of the European parliament and of the council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). An example of a personal data that requires an assessment is information about property unit designation that can be linked to a natural person.

**Who is responsible for personal data?**

The person responsible for personal data refers to the person who alone or jointly with others determines the purposes and means of the processing of personal data. If the applicant is an organization that has determined the purpose for which the data is collected, it is the organization that is responsible for personal data.

**What does ”processing” means?**

In the General Data Protection Regulation ”processing” means all handling with personal data.

Processing means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaption or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

**When is it allowed to process social security numbers?**

According to law (2018: 218) with supplementary provisions to the EU Data Protection Regulation, social security numbers and coordination numbers may be processed without consent only when it is clearly justified with regard to the purpose of the processing, the importance of secure identification or some other notable reason.

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